



CHILD ABUSE REGISTRY CHECK CONSENT FORM

TEXAS
JUVENILE
JUSTICE
DEPARTMENT

In addition to criminal history and driving record checks, the TJJD clearance process for all external applicants being seriously considered for hire includes requesting the Department of Family and Protective Services (DFPS) to conduct a check of the registry of reported cases of child abuse or neglect (child abuse registry) established and maintained by DFPS. The child abuse registry check is also part of the clearance process for: (1) employees of a TJJD contractor or subcontractor of a contractor who may have access to youth in TJJD-operated or TJJD-contracted facilities; and (2) internal applicants seriously being considered for promotion if the human resources director or designee directs such a check. The child abuse registry check complies with the federal Prison Rape Elimination Act (PREA) standards.

DFPS provides TJJD with confirmation of a negative finding if there is no match in the registry. If TJJD does not receive confirmation of a negative finding: (1) TJJD considers there to be an open child abuse investigation and potential violation of a PREA standard; (2) you are disqualified for the position unless you provide TJJD sufficient information to allow TJJD to determine that you should not be disqualified from employment (e.g., investigation is closed and you are not listed as a designated perpetrator in the child abuse registry); and (3) TJJD may select another applicant for the position if such sufficient information is not provided in a timely manner. Email TJJD at the following email address to provide additional information for TJJD's consideration: HRCAR@tjjd.texas.gov

IDENTIFYING INFORMATION

Instructions: Type or print clearly in black ink. Answer each of the following questions by filling in the blank or checking the appropriate box. If questions are not applicable, enter "NA." Do not leave questions blank.

First Name: _____ **Middle Name:** _____

Last Name: _____ **Maiden Name:** _____

Other Names or Spellings Used (previous marriage, surname, alias, etc.):

List entire name (first, middle, and last). Continue on back as needed.

Social Security No.: _____ **Birth Date:** (mm/dd/yyyy) _____

Driver License No.: _____ **Issuing State:** _____

Current Residence Street Address: _____

City: _____ **County:** _____ **State:** _____ **Zip Code:** _____

Residence Telephone No.: () _____ **Alternate No.:** () _____

Personal Email Address: _____

Ethnicity: Hispanic Not Hispanic **Gender:** Female Male

Race: (check all applicable) American Indian / Alaska Native Asian Black Hispanic Native Hawaiian / Pacific White Other

I certify that the above information is correct. I understand that by signing this form I am giving DFPS permission to complete a background check using the information that I provided above. I also understand that if I have any concerns regarding the results of the child abuse registry check, I should contact DFPS.

Signature: _____ **Date:** _____

- With few exceptions, you are entitled, upon request, to be informed about the information that the Texas Juvenile Justice Department collects about you.
- Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review this information.
- Under Section 559.004 of the Texas Government Code, you are entitled to have the Texas Juvenile Justice Department correct any information that is incorrect.
- Please notify the local HR administrator to correct any information about you that is not correct.