



Office of Inspector General
REQUEST FOR REFERENCE CHECK

As part of the screening of an applicant being considered for appointment to a career service, selected exempt service, senior management, or OPS position with the Department of Children and Families or a Contract Provider Agency, a check with the Office of Inspector General (IG) is required to determine if the individual is or has been a subject of an investigation with the IG's Office. **The request will only be made on the individual that is being recommended to be hired for the position** if that individual has previously worked for the Department or a Contract Provider, or if that individual is being promoted, transferred or demoted within the Department or Agency. **DO NOT submit a request for each applicant being interviewed.** Please complete form in its entirety. Return the completed form to IG_check@dcf.state.fl.us.

A search of the IG's data system is needed on the following individual:

Name:	(First)	(Middle)	(Last)	Date of Birth:	Driver's License Number:
	Susan	Laura	Stuart	1/22/1953	S363792535220
Alias / Nick Name(s) / Maiden Name: Jubb					
Current Physical Address: 2045 East Bay Drive #317					
Mailing Address if Different:					
Previous Addresses within last 7 years:	1060 Jackson St, Largo FL 33770				
	Keene-McAlphone Place Apartments, Dunedin, FL 33772				
Indicate if the individual is being considered for: <input checked="" type="checkbox"/> Rehire <input type="checkbox"/> Promotion <input type="checkbox"/> Transfer <input type="checkbox"/> Demotion <input checked="" type="checkbox"/> New Hire <input type="checkbox"/> Other					
Position being considered for: Revenue Management Specialist					
Position(s) previously held within the Department: Revenue Management Specialist					
IG Check being requested by:				Reply to:	
Region/Circuit: C6				Credentailing@eckerd.org	
Program Office:					
Institution: Eckerd Connects					

RESULTS OF IG CHECK: Date IG Check completed: _____

- A search of the database for the Office of Inspector General has been conducted and the above named individual **IS NOT NOR HAS BEEN** a subject of an investigation with the IG's Office.
- A search of the database for the Office of Inspector General has been conducted and the following information is provided:

Within 30 days, return the following response to the IG's Office.

- Individual screened was hired for the position. Individual screened was not hired for the position.