



## ECKERD EMPLOYEE HANDBOOK & POLICIES ACKNOWLEDGEMENT

Employee's Printed Name: \_\_\_\_\_

Program/Dept.: \_\_\_\_\_ Supervisor: \_\_\_\_\_

It has been explained to me that Eckerd's Employee Handbook and all Eckerd policies and procedures contain important information about my employment with Eckerd. I am aware that should I have questions about these policies that I should consult with Eckerd Management or the Human Resources Department. I understand the Employee Handbook and Eckerd policies and procedures are meant as an overview of expectations of my employment with Eckerd and are not designed to be all-inclusive.

I acknowledge and understand that the policies, information, and benefits described within the Employee Handbook and Eckerd's policies and procedures are subject to change and that any revisions will supersede, modify, or eliminate existing policies. I understand that only Eckerd has the ability to adopt any revisions to Eckerd policies and the Employee Handbook and that any revisions that may occur will not alter my employment-at-will status. No representative of the Company has authority to enter into any agreement contrary to the foregoing "employment at will" relationship or to the rules and policies of Eckerd.

I understand that due to ongoing changes and/or revisions to Eckerd policies and the Employee Handbook that I will not receive a hard copy of these policies or the Employee Handbook, but rather I will be expected to refer to Eckerd's on-line, web-based portal, **ECKERDnet**, to read and reference these policies and to ensure that I access the most recent version of these policies.

Furthermore, I acknowledge that Eckerd's Employee Handbook and Eckerd policies and procedures do not constitute an express or implied contract of employment and that I have voluntarily entered into my employment relationship with Eckerd with no specified length of employment. Accordingly, I understand that either Eckerd or I may terminate the employment relationship at will, with or without cause, at any time, so long as there is no violation of applicable local, state, or federal laws.

I acknowledge that I am aware that it is my responsibility to refer to **ECKERDnet** in reading, being knowledgeable of and compliant with Eckerd's Employee Handbook, policies and procedures and any revisions made to these policies and standards as a condition of employment with Eckerd.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resources Signature

\_\_\_\_\_  
Date

**Signed acknowledgement forms must be returned to Human Resources Department.**