



DRIVER AGREEMENT

Upon assuming employment with Eckerd Youth Alternatives, Inc. ("Eckerd"), I may be required to drive for business-related purposes.

I agree to abide by the following anytime I am driving for business purposes:

1. I will only use Eckerd vehicles (including vehicles rented for business purposes and paid for either directly or indirectly, by Eckerd) for company business and never for personal use unless specifically authorized, in writing, by an Eckerd representative having authority to authorize such use. If personal use of the vehicle is specifically authorized, only I will drive the vehicle.
2. I will practice sound defensive driving techniques and otherwise exercise reasonable care in the operation of any vehicle while driving for business purposes.
3. When used for company business, only Eckerd employees or other persons being transported for business purposes will be allowed to ride in, or enter Eckerd vehicles, and only other authorized Eckerd personnel will be permitted to drive it.
4. I understand that any traffic offenses, violations and/or accidents must be reported to my supervisor within 1 business day (accidents while driving for Eckerd business must be reported immediately). I understand that traffic offenses, violations and/or accidents may result in my not being eligible to drive for Eckerd and may lead to discipline up to and including termination.
5. I will not drive for business purposes while consuming alcoholic beverages or other drugs or while under the influence of alcohol or other drugs. I understand that violation of this policy may mean immediate termination of my employment.
6. I will obey all traffic laws, ordinances and regulations pertaining to the operation of motor vehicles. I will pay any fines, parking tickets, or other assessments for violations of traffic laws, ordinances or regulations, imposed on me. I acknowledge fines paid by me for any violations of such motor vehicle laws, or ordinances or regulations are totally my responsibility and will not be reimbursed by Eckerd.
7. I will not text, email or use any other portable electronic device while driving except for talking on a cell phone or using a mounted or built-in GPS system.
8. I will wear seat belts at all times, and will require all passengers to do so as well. I understand that failure to do so will result in disciplinary action up to and including termination.
9. Prior to driving the vehicle I will check tires, lights, wipers, horn, turn signals, rear view mirrors and brakes to be sure they appear to be in safe operating condition and if defects are noted will promptly report and/or have them repaired as appropriate.
10. In the event of an accident, I will promptly comply with Eckerd [Vehicle Accident Procedure \(form D2.12c\)](#)
11. I understand that if I am involved in an accident while driving for Eckerd business, I may be required to attend a Defensive Driving training course and pass a drug test.
12. I have read and will comply with all restrictions in the [Vehicles \(Fleet Management\) policy \(D2.12\)](#).

By signing below, I affirm that I have read this agreement and fully understand everything contained in it. I agree to abide by everything in this agreement.

Employee Name

Employee Signature

Date

Supervisor Name

Supervisor Signature

Date